

## NOAA Leadership Competencies Development Program

### LCDP DEVELOPMENTAL ASSIGNMENT FORM

*(Data provided will be loaded on the LCDP website to be used by the program participants.)*

#### **Details of Developmental Assignment**

1. **Title of Assignment:** Assist in rulemaking process for new federal regulations for NOAA diving
2. **Level of Responsibility** (e.g., GS13, GS14, SES or equivalent pay band): GS14
3. **Host Office** (if in NOAA, start with Line/Corporate Office down to the lowest level - e.g., Division or Branch): OMAO/HQ/Diving Center
4. **Timeframe** (expected start date, duration, any known time dependencies): Assignment start date immediately and will continue for 6-months
5. **Assignment Description** (include goals/objectives/expected outcomes):  
NOAA is currently drafting regulations that will undergo the federal rulemaking process during FY08. This LCDP assignment will involve assisting the NOAA Dive Program Manager in finalizing the regulations and then walking them through the federal rulemaking process. The tasks involve working with various NOAA and DOC offices to complete the clearance process.
6. **Potential Benefit to LCDP Participant** (e.g., leadership competencies/skills to be used - see list of OPM leadership competencies at [www.opm.gov/ses/define.html](http://www.opm.gov/ses/define.html)):  
This assignment will provide experience in the following competency areas:
  - 1) Continual learning: Candidates will learn about NOAA diving and the federal rulemaking process.
  - 2) Flexibility and resilience: It is anticipated that there will be a number of challenges and potential set-back to overcome during this assignment.
  - 3) Technical credibility: If the LCDP candidate is not a diver, they will become knowledgeable in diving during this assignment.
  - 4) Influencing/negotiating: Clearance for the new regulations will involve influencing individuals and many levels.
  - 5) Interpersonal skills and oral communication: It is anticipated that the candidate will be required to communicate with a number of NOAA and DOC personnel, and

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brief both individuals and groups during the clearance process.

6) Written communication: The candidate will be involved with editing and formatting the regulations, drafting language announcing the new regulations in the Federal Registry, and any other written documents associated with the rule making process.

7. **Any other considerations, special requirements or comments:**

Candidate may be required to travel to the NOAA Diving Center in Seattle and Washington, DC during the assignment.

8. **Assignment Supervisor** (name, position):

David A. Dinsmore, NOAA Dive Program Manager

9. **Assignment Contact Person** (name and email address):

David A. Dinsmore, Dave.Dinsmore@noaa.gov

***Please send completed form to [LCDP.ProgramManager@noaa.gov](mailto:LCDP.ProgramManager@noaa.gov).***

***Thank you!***