

NOAA Leadership Competencies Development Program

LCDP DEVELOPMENTAL ASSIGNMENT FORM

Details of Developmental Assignment

1. **Title of Assignment:** Gulf of Mexico Regional Coordinator
2. **Level of Responsibility:** ZP-4
3. **Host Office:** NMFS Southeast Regional Office, Saint Petersburg, Florida
4. **Timeframe:** Flexible; likely minimum 4 months
5. **Assignment Description** (include goals/objectives/expected outcomes):
 - Coordinate collaborative activities directed towards achieving NOAA's mission in the Gulf of Mexico Region (Alabama, Florida, Louisiana, Mississippi, Texas)
 - Interact directly with individuals from all Line Offices, with other Regional Teams, and with close partners including Sea Grant, the Northern Gulf Institute, and the Gulf of Mexico Alliance
 - Facilitate NOAA's internal collaboration within the Gulf of Mexico region and communicate regional needs and information to NOAA headquarters to address national and regional priorities.
 - Engage regional stakeholders on NOAA's behalf to identify needs and priorities within the Gulf of Mexico region, facilitate collaboration among NOAA partners in the region to address national and regional priorities, and promote awareness and understanding of NOAA's capabilities, services, and programmatic priorities to targeted audiences.
 - Ensure the effective planning, operating, and reporting of activities within the Regional Collaboration Team, and to NOAA headquarters.
6. **Potential Benefit to LCDP Participant:**
 - **Leads People:** Participant will be integral to promoting teamwork across NOAA Line Offices and with external state and federal partners in the Gulf of Mexico Region.
 - **Continuous Learner:** Participant will gain experience across a broad swath of NOAA-relevant issues.
 - **Business Proficiency:** Participant will help to implement and promote use of networking technology to improve the efficacy of and communication for the Regional Team. Participant may also be responsible for planning a regional event that meets communication goals within set parameters.
 - **Problem Solver:** Participant will improve ways to convey NOAA information to constituents and decision makers, particularly with regards to region-specific climate information. Will also have the opportunity to improve watershed connections via linkages with NOAA's Central and Southeast-Caribbean Regions.
 - **Strategic Thinker:** Participant will incorporate views from multiple offices and partners into overarching strategic themes for the Regional Team.
 - **Communicator:** Participant will communicate effectively in written and verbal media to a wide variety of audiences, as well as foster open and positive professional relationships between components of NOAA and between NOAA and regional partners.
 - **Potential Focal Projects:**
 - Collaborate with the Gulf of Mexico Alliance to develop connections between its Ecosystem Integration and Assessment Priority Issue Team, the Gulf of Mexico Fishery

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Management Council, and the Gulf States Marine Fisheries Commission

- Develop a strategic guidance document highlighting regional needs, NOAA capabilities, and Regional Team priorities for the coming five years.

7. Any other considerations, special requirements or comments: Interview required

8. Assignment Supervisor: Buck Sutter, Deputy Regional Administrator and Gulf of Mexico NOAA Regional Collaboration Team Lead

9. Assignment Contact Person: Buck Sutter, Buck.Sutter@noaa.gov

Please send completed form to LCDP.ProgramManager@noaa.gov.