

NOAA Leadership Competencies Development Program

LCDP DEVELOPMENTAL ASSIGNMENT FORM

(Data provided will be loaded on the LCDP website to be used by the program participants.)

Details of Developmental Assignment

1. **Title of Assignment:** Acting Deputy Director

2. **Level of Responsibility** (e.g., GS13, GS14, SES or equivalent pay band): GS15, ZP-5

3. **Host Office** (if in NOAA, start with Line/Corporate Office down to the lowest level - e.g., Division or Branch):
NOS/NCCOS/Center for Coastal Fisheries and Habitat Research, Beaufort NC

4. **Timeframe** (expected start date, duration, any known time dependencies):
ASAP with a duration of up to 6 months

5. **Assignment Description** (include goals/objectives/expected outcomes):
The Center for Coastal Fisheries and Habitat Research is comprised of marine laboratory facilities in Beaufort, NC and Seldovia, AK. The primary research avenues are applied ecology and restoration, coastal processes and resources, and sub-arctic ecosystem change. Successful candidates would gain experience in the day-to-day operation and management of a NOAA field research Center. This includes general administration, oversight of vessels, vehicles, buildings, and grounds, maintenance, purchasing, personnel, and budgeting. The Deputy provides for research coordination, both across NCCOS and with external partners. The Deputy will also contribute to strategic planning initiatives— NCCOS is currently realigning its research priorities, and the Center is in the midst of executing a long-term campus facilities plan.

6. **Potential Benefit to LCDP Participant** (e.g., leadership competencies/skills to be used - see list of OPM leadership competencies at www.opm.gov/ses/define.html):
The Deputy position builds competencies in four ECQs—Business Acumen, Results Driven, Leading People, and Leading Change. Day-to-day Center operations require business acumen in financial management and human capital management. Problem solving and customer service are the primary results-driven qualifications. The Deputy leads people by developing others, building teams, and managing conflicts, applying these skills both within the administrative group and across the Center as a whole. Strategic thinking and flexibility are critical in helping the Director

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lead change for the organization.

7. **Any other considerations, special requirements or comments:**
Willingness to relocate to Beaufort, NC for duration of the assignment. First-line supervisory duties for the Research Coordination and Administrative Support Branch in Beaufort are negotiable, pending candidate qualifications, assent of Center Branch chiefs, and length of assignment.
8. **Assignment Supervisor** (name, position): Dr. David Johnson, Director
9. **Assignment Contact Person** (name and email address): Dr. David Johnson;
David.Johnson@noaa.gov

Please send completed form to LCDP.ProgramManager@noaa.gov.

Thank you!