

## NOAA Leadership Competencies Development Program

### LCDP DEVELOPMENTAL ASSIGNMENT FORM

#### *Details of Developmental Assignment*

**1. Title of Assignment:** NOAA Gulf of Mexico (GOM) Disaster Response Center (DRC) Information Manager

**2. Level of Responsibility** (e.g., GS13, GS14, SES or equivalent pay band):  
Band IV (GS 13-14 equivalent)

**3. Host Office** (if in NOAA, start with Line/Corporate Office down to the lowest level - e.g., Division or Branch): National Ocean Service (NOS), Office of Response and Restoration (OR&R), Gulf of Mexico Disaster Response Center

**4. Timeframe** (expected start date, duration, any known time dependencies): November 2010 – April 2011. Start date flexible within 6 weeks. Require 3 months commitment.

**5. Assignment Description** (include goals/objectives/expected outcomes): The GOM DRC is a unique one-of-a-kind NOAA facility currently under construction that will function as an delivery point for NOAA “All Hazards” preparation, mitigation and response products and services. The individual in this position will take the lead in assessing all products/services that reside in current databases that may be of value to emergency managers and community leaders to prepare for and respond to environmental hazards. The assessment will include incorporating lessons learned from the Deepwater Horizon and other past incidents, as well as constituent input. The minimum expected outcome is a detailed report with recommendations on which products should be delivered from the DRC and the best delivery mechanism (web portal, ERMA-based, etc.) An extra measure of success would be to establish an operational framework to maintain ERMA (<http://gomex.erma.noaa.gov>) from the current Deepwater Horizon status for future routine use. The assignment will require working with a diverse spectrum of internal (NWS, NESDIS, other parts of NOS, HSPO, NMFS, OMAO) and external (e.g., States, FEMA, USCG, Academia) partners and part of the assessment will include recommendations for partnerships.

**6. Potential Benefit to LCDP Participant** (e.g., leadership competencies/skills to be used - see

This detail will enable growth in all 5 executive core qualifications. Leading Change: successfully building a central mechanism to deliver NOAA products to constituents in times of challenging conditions requires creativity and innovation, external awareness, flexibility, resilience, strategic thinking and vision. Leading People: This detail will primarily develop the conflict management, leveraging diversity and team building elements of this ECQ. The LCDP participant will develop all elements of the Results Driven ECQ: accountability, customer

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service, decisiveness, entrepreneurship, problem solving and absolutely technical credibility. The technology management element of the Business Acumen ECQ should be a strength of the LCDP applicant prior to beginning this detail. Due to the culture of NOAA and the need to serve external groups, all elements of Building Coalitions ECQ will be exercised: partnering, political savvy and influencing/negotiating.

#### **7. Any other considerations, special requirements or comments:**

Skills/Experience/Training Required – Must have extensive background in the management of mapping and data management strategies. Need experience working in the ICS and/or NRDA environment (i.e., prior spill or drill experience). Preference will be given to individuals that supported the Deepwater Horizon response effort in this capacity. An LCDP participant with excellent communication skills with a scientific and data management background would be well suited to this role. Needs to be detail-oriented and work well in a team environment and under pressure. Knowledge of ArcGIS, Excel, and Access preferable.

This individual will be the lead for this project and must be able to function with little to no daily supervision. Extensive travel to the Gulf Coast, typically Mobile or New Orleans area, will be required. Travel to Seattle to work with the ERMA Team may also be necessary.

**8. Assignment Supervisor** (name, position): Captain Michele Finn, NOAA; Operations Manager, Gulf of Mexico Disaster Response Center

**9. Assignment Contact Person** (name and email address): Captain Michele Finn, NOAA; 202-596-0680 (cell); Michele.a.finn@noaa.gov